

Bathroom Cleaning Procedure

Tools Needed: • WET FLOOR sign • Cleaning Cloths - marked for bathroom • Two mop buckets - one to clean and one for bathroom dirty mop pads • Mop pads MARKED FOR BATHROOM USE (wet and dry) • PPE (gloves, goggles, etc.) • Scrubber (marked for bathroom use as needed) • Broom and dustpan (marked for bathroom) • Toilet brush • Duster	Products Needed: • Buckeye Disinfectant • Maintenance department floor cleaner • Cleaners (Bon Ami, Windex) • Magic Eraser • Toilet paper • Hand soap • Paper towels • Waste can liners • Floor cleaning solution
FREQUENCY OF CLEANING: Daily, or more often depending on traffic and soil level. PREPARATION: Collect all tools, equipment, and products required. Ensure that all equipment is in good condition. Review SDS, product labels, and caution statements. Use appropriate PPE (gloves and goggles). SPECIAL DIRECTIONS FOR TASK: Clear room of all people. When finished, clean and return equipment to storage area. Remove the sign when the floor is dry.	
NOTE: <i>Wear gloves when cleaning bathrooms and goggles when mixing or handling disinfectant spray! Use bathroom equipment only.</i> STEP 1: Prop door open. Post WET FLOOR signs in area to be cleaned. STEP 2: Check and restock supplies (soap, toilet, paper towels, and tissue). STEP 3: Clean toilet. Use toilet brush to push back water into pipe below water line. Use cleaning solution on all surfaces inside/outside the bowl. Scrub all surfaces with the brush. Leave the brush in last toilet. STEP 4: Dust all surfaces starting with the highest area. Dust vents, lights, top of stalls, shelves, windowsills and changing tables. STEP 5: Clean area around sinks top to bottom with cleaner using folded cloth/paper towel. Use new or refold cloth to use clean surfaces in the next area. Start with mirror, soap dispenser, towel dispensers, faucets, counters, and sink bowls. Clean walls and stall doors as needed. STEP 6: Spray all sinks and counter surfaces with sanitizer solution. Spray cloth or paper towel and wipe down door handles and light switches. Let air dry.	STEP 7: Sweep floors with broom starting at the farthest corner. Sweep behind toilets and along walls to the center, then down the middle into the dustpan and empty into trash. Empty trash and replace liner. STEP 8: Mop floor. Take a clean mop pad out of floor cleaning solution. Wring out and put on mop. Start at the far corner and do room edges first then in an "S" or figure 8 pattern through the middle work towards the door. Replace mop pad if dirty and place in "dirty" bucket. Only use clean pads. Floor should be clean and not very wet. (A dry pad can be used to pick up extra moisture.) STEP 9: Disinfect floors and toilets. Put on goggles! Spray all floor surfaces and all toilet surfaces with a light coat of disinfectant solution. Leave on minimum of 10 minutes. STEP 10: Remove goggles, pick up all equipment and supplies, and return them to the storage area. Empty mop buckets into floor drain, mop sink, or toilet. Clean mop heads. Disinfect equipment (toilet brush, scrubber, etc.) Remove gloves and wash hands. STEP 11: Remove WET FLOOR sign only when the surface is completely dry.